Eden Primary School

“DARE TO DREAM ACT TO ACHIEVE”

Information Book

Public School, Eden 1857
SCHOOL ORGANISATION AND STAFF:

Principal: Mr John Davidson

Assistant Principals:
Mr Howard Mussett  Primary  5-6M
Mr Simon Taylor  Primary  It/Welfare
Ms Tanja Vogt  Infants  Curriculum Mentor

Class Teachers:
Mr Howard Mussett  5-6M, Mrs Jenny Edwards 5-6E,
Mrs Sue Lee  5-6L, Mrs Gordana Darmanin  3-4D,
Mr Michael Kerr  3/4K, Mrs Catriona Wame 3-4W,
Mrs Lyn Mitchell  3-4M, Mrs Ree Overton  1-2O
Mrs Jennifer Cocks K-1C, Mrs Cohen 1-2TC,
Mr Andrew Tumbull 1-2TC, Mrs Joanne Brown 1-2B,
Mrs Donna Beaven KB, Miss Jaimie Christensen KC,
Mrs Emma Bolton MCB, Ms Nadia Morris MCM

Support Staff Teaching:
Mrs Melina Caldwell  - Librarian/RFF
Mr Andrew Tumbell - Support Teacher Learning
Mrs Veronica Dwyer  - Reading Recovery
Mrs Lyn Mitchell  - Support Teacher Learning
Mr Andrew Wright  - School Counsellor
Mr Phil Kellaway  - HSLO
Mrs Wendy Wait  - Support Teacher Hearing

Support Staff Administration
Administrative Manager  Mrs Daphne Hale  - SAM
Administrative Officer  Mrs Katrina Lackey  - SAO
Administrative Officer Library  Mrs Leah Dirou  - SAO

Special Aides:
Ms Therese Nicoll MM, Mrs Jodie Harris MB,
, Mrs Fiona Fulton-Allen, Mrs Sue Graham, Mr Alan
Westley, Mrs Carol Ahem, Ms Julie Staight, Mrs
Judith Chenhall, Mrs Elizabeth Priestly.

Aboriginal Education Assistant  Mr Corey Stewart

General Assistant  Mr Alan Westley

Canteen Supervisors  Mrs Vannessa Rootsey, Mrs Kylie Ewin
ALL CHILDREN CAN LEARN

DARE TO DREAM & ACT TO ACHIEVE

EDEN PUBLIC SCHOOL

The school, in Eden, was established in 1857. The original building is still in existence and called Tarerergudje, meaning “listen”. The school became a Central School in 1958, with senior students, who wished to complete the full High School Course travelling to Bega to do this. In 1974, the Eden High School opened and our school became Eden Public School, as it is today. A rebuilding program was completed in 1978, providing us with new classrooms and excellent Hall/Canteen and Library facilities. These were required to cope with increasing enrolments, caused by the growth of the local timber industry. Further building programs occurred in 2010 as part of the Federal Government’s Building and Educational Revolution Program.

SCHOOL PURPOSE

Eden Public School is committed to providing:
- Teaching and learning which is meaningful and relevant;
- Opportunities for all to reach their potential;
- children with skills and knowledge for the future;

These qualities are to be nurtured within a safe and supportive environment that promotes selfrespect and fosters high achievement.

WE BELIEVE THAT ALL STUDENTS CAN LEARN AND BECOME LIFE-LONG LEARNERS

The school values sound relationships within the whole school community, these relationships empower all to participate in a successful learning community. A student welfare policy that recognises the needs of students is integral to the support of these relationships. An inclusive curriculum is valued by the learning community of Eden Public School. The curriculum provides relevance to all students regardless of socio-economic or cultural backgrounds. The school community regards a focus on literacy and numeracy as paramount and must work towards providing exit outcomes for all students that encompass the skills, knowledge and understanding required for entering the community and the workplace. We believe that pupils must be able to understand and utilise the knowledge and power available for learning through the effective use of technology. We believe that effective communication of pupil progress to parents and students through assessment and reporting of achievement of outcomes is all of the key learning areas must maintain relevance to both pupils and parents, whilst reflecting a pupil’s journey through their primary and high school years and towards the world at large.
LOW SOCIO-ECONOMIC SCHOOL NATIONAL PARTNERSHIP

Eden Public School benefits from significant funding from Federal Government as a Low Socio-Economic School. This funding is used to support the learning outcomes and educational opportunities of students as well as enhancing the quality of teaching and learning they receive.

SCHOOL EXIT OUTCOMES

When pupils leave our school at the end of their Primary Schooling we hope that they:

**Academic**

* will have gained independence in learning
* are self-motivated
* will have functional Literacy and Numeracy
* have developed cognitive skills (critical thinking, problem-solving, decision making, research, interpersonal and communication skills).
* are competent in the use of technology.

**Physical**

* have attained gross and fine motor skills
* have an understanding of human sexuality
* have a positive attitude towards a healthy lifestyle

**Social/Personal**

* are able to resolve conflict
* have a respect for other’s feelings and property
* are responsible for their own actions
* have tolerance for other’s differences
* have a positive self-image
* respect and reflect, in their behaviour, the values of our society

**School Strategic Directions 2013-14**

- To develop and implement literacy and numeracy program that ensure National Curriculum benchmarks are met or exceeded.
- By 2014 curriculum and assessment structures will ensure the delivery of systematic and explicit teaching learning programs for all students.
- Key transition points (Pre-school-Kindergarten, Year 6-7) will be strengthened to enhance engagement in the schooling.
- The school leadership team will implement programs that ensure improved academic and social outcomes for all students and effective governance.
- The school will ensure that by 2014 Aboriginal outcomes will match or better the outcomes of the broader student population in NSW Public Students.
YOUR CHILD’S LEARNING JOURNEY

Kindergarten is the entry year for your child’s primary schooling. Most children will take seven years on their learning “journey” before entering high school. Pupils will work through primary school in four stages, generally spending two years on each stage, except kindergarten where they spend one year.

They will work to achieve a range of outcomes in the following six key learning areas in primary school.

- **English**
- **Mathematics**
- **Human Society & Its environment**
- **Science & Technology**
- **Creative & Practical Arts**
- **Personal Development, Health, Physical Education**

The function of education is to help you from childhood not to imitate anybody, but be yourself all the time. – Jiddu Krishnamurti

POSITIVE BEHAVIOUR FOR SUCCESS

Eden Public School implements the “Positive Behaviour for Success” (PBS) program as the core of its student welfare. PBS is a structured program based around the schools values in which students are taught those positive behaviours that ensure they are engaged with their schooling and building positive relationships with others. Fundamental to the program are rewards for positive behaviour and consequences when a poor behaviour decision has been made.
SCHOOL TRAVEL

Primary classes (years 3 to 6) are eligible for bus travel if they live more than 1.6km from the school. This has been set by the Department of Motor Transport. Unsuccessful applications for free bus travel can be appealed. All infants are eligible for free bus travel, but we ask you not to apply for a pass unnecessarily.

SCHOOL CANTEEN

Children may order lunches daily, Monday to Friday. (Infants’ children do not go to the canteen area at recess, so you should pack ‘little lunch’ for them.) Lunch orders are collected in class. Orders should be in a bag whenever possible. If not, please provide five cents for the cost of the bag, (or 10 bags may be purchased for thirty cents). Money should accompany an order, as no credit can be given.

ABSENCES AND CHANGE OF ROUTINE

Notification or reason for absence must be in writing to the class teacher or phone the School on 64961169. In fact, any changes in the child’s routine, eg, arrangements for going home, should be made in writing to a class teacher. Children often confuse these matters.

SCHOOL ATTENDANCE

**Why must I send my child to school?**
The law in NSW (Education Act 1990) states that all children between the ages of six and seventeen years are required to attend school regularly. It is the responsibility of parents or caregivers to make sure that their children attend school every day.

**Must I send my child to school every day?**

YES unless:
- your child is too sick to go to school
- your child has been injured
- your child has to attend a special religious ceremony
- your child has an infectious illness for example, chicken pox, mumps or measles
- there is a serious family situation which requires their involvement.

**Why is regular attendance at school important?**

Attending school every day makes learning easier for your child and helps build and maintain friendships with other children. If students miss the basic skills in the early years of school, they may have problems later on. Regular attendance at school will help your child to succeed in later life.
Attendance requirements for compulsory school-aged students

Please do not keep your child away from school for:
- birthdays
- pension day
- minding other children
- hair cuts
- interpreting for other family members.
Always try to make children’s appointments with people like dentists or doctors before or after school.

What should I do if our family is going on holiday in school time?
Families should try to arrange holidays during school vacation periods. If you can only arrange your family holiday during school time, you should inform the school principal in advance and request permission for your child to be absent. You can ask the school to provide homework that can be completed while your child is absent.

What should I do if my child has to stay away from school?
It is important to let the school know when your child will be away and why your child was absent. The parent or caregiver should telephone the school or provide a written note addressed to the school explaining the child’s absence.

My child won’t go to school what should I do?
You should contact the principal as soon as possible to discuss the problem and ask for help. The principal may ask a Home School Liaison Officer to contact you to discuss the issue.

The role of the home school liaison officer
Parents have the major responsibility for maintaining the regular attendance of their children at school. Home School Liaison Officers provide additional support to students, parents and schools to encourage the full participation of all students in schooling.

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Eden Primary School Absentee Note

My child/ren ______________________________________ of Class: ____________
Was/were absent on: date/s_________________________________________________
Please tick box where appropriate.

☐ Sick ☐ Leave ☐ Family Leave ☐ Appointment

Signed: _________________________________ Date: _____________
CHILDREN LEAVING SCHOOL GROUNDS

This is not encouraged, but if there is a valid reason and it is supported by a note from a parent/guardian, then permission may be given. Please ensure you come to the office to sign your children in or out of school.

LUNCH AT SCHOOL

Children are expected to remain at school for lunch. We ask for co-operation in this matter.

AMBULANCE/MEDICAL ATTENTION

In cases of emergency due to illness or accident, parents will be contacted. If, in the event you cannot be contacted, the school will seek medical assistance. Please advise us in writing of any medical information we may need to know. The school does belong to Group Ambulance Scheme, covering the cost of this service.

ASTHMA POLICY

Students should bring their own medication (“puffers”) to school and use it in accordance with instructions, eg, before sport. In an emergency, a “puffer” may be borrowed from another person. A bronchodilator inhaler (“puffer”) and spacer devise (volumetric) is kept in the school’s first aid kit. We have a register of children who suffer from asthma.

MEDICATION AT SCHOOL

On no account should children have medication at school without our knowledge. Any medication should be passed to the class teacher, with written instructions. There is a Deed of Indemnity form which must be filled out prior to the child being given medication at school. Asthma “puffers” are exempted from this requirement.

SCHOOL BANKING

This service is provided through the Commonwealth Bank. Application forms are available at school. Banking is collected each Wednesday.

SCHOOL UNIFORM

All children are expected to wear school uniform. A hat is essential, all year, for protection from the sun. They can be purchased from the school office.

The wearing of a school uniform enables a child to feel a part of the school and more comfortable with fellow pupils. Our aim is to develop spirit and pride in the school as part of the Eden Community.
Availability of Uniforms:

- Eden Public School P & C will supply uniforms. You can pick up an order form from the office. Hats can be purchased from the office. Cost $12

**Boys**
- Polo shirt; grey shorts; grey pants; sloppy joe; hooded jumper; wind jacket; black shorts; black tracksuit pants (sport)
- blue bucket hat;

**Girls**
- Polo shirt; check shorts; check tunic; grey Pants; sloppy joe; hooded jumper; wind jacket; black shorts; black tracksuit pants;
- blue bucket hat;

**House Colours**
(Can be worn on designated sports days)

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**SPORT**

Sports afternoon is each Friday for Primary classes, Yr3 to Yr6, Thursday for Y1 & 2 and Kindergarten on Wednesday. All classes have PE activities during the week according to class timetable.

**SCRIPTURE**

Scripture is available for groups each Friday. There are combined and Catholic groups. A note is required if your child isn’t attending scripture.
PARENTS AND CITIZEN’S ASSOCIATION

Becoming involved in your child’s education is most desirable. One way of doing this is to join the P & C Association. The meetings are a way of finding out about school happenings and policies and a way of assisting the school. Meetings are held each month, time to be arranged, in the evenings at 6:30pm, at the school.

SCHOOL TIMES

9:00am to 3:00pm
Recess: 11:00am to 11:30am
Lunch: 1:10pm to 1:50pm

SCHOOL OFFICE HOURS

8:30am to 3:15pm. For all enquiries.

CANTEEN ASSISTANCE

Please contact the canteen and volunteer to help as we constantly require assistance. If you are willing, your name will be placed on a roster. Sufficient helpers means fewer days you will be asked to help. (Maybe only once a Term)

TECHNOLOGY IN SCHOOLS

Students’ learning is assisted, on a daily basis, through the use of computer technology. There is a Computer Lab set up at school and also the children have access to computers in their rooms. Each child receives a minimum of one computer lesson a week. Class sets of iPads are also available for students use.

SCHOOL COUNSELLOR

The School Counsellor, Mr Andrew Wright, assists children and parents who have some concern about a child’s adjustment to school or the learning situation, by way of cognitive assessment, counselling or referral to out of school providers. Contact your child’s teacher if you wish to contact the school counsellor.

COMMUNICATION FROM SCHOOL

A newsletter is sent home each Tuesday. Any other communication necessary from the school will be by note. Look in your child’s bag daily. The school website is another great source of information at www.eden-p.schools.nsw.edu.au.
VACCINATION/COMMUNICABLE DISEASES.

An immunisation certificate is required for school entry.

The Immunisation Certificate:

- Reminds and encourages parents to have their children immunised against diseases which can be prevented by immunisation.

- Helps identify children who have not been immunised. This means that if there is a disease outbreak, unimmunised children will have to stay home for their own protection.

This information is available from the Health Centre, your doctor or the school.

HEAD LICE (Pediculosis)

Children are excluded from school until treatment of the condition is carried out. This should be done immediately to avoid the child being absent from school for any length of time. One day for treatment is the general rule. Follow up treatment is usually required to totally eradicate the problem.

PUPIL SUPERVISION AND SAFETY

- The children **SHOULD NOT** arrive at school before 8:40am, as supervision is not provided until 8:40am

- Children should be instructed by parents to travel directly to and from school and home each day. Road safety, cycling safety rules, and bus safety rules should be observed at all times.

- Sun Safe Policy: As previously mentioned.

PERSONAL POSSESSIONS

All items of clothing, school bag, lunch box and other personal items, should, where practical, be clearly marked with pupil’s name and class. Expensive personal items or toys should not be brought to school.
**PUPIL BEHAVIOUR**

1. The school has a **no swearing, no violence policy**. We would like to indicate to you some of the procedures we have in place to uphold the policy.
   
   - Direct abuse toward a teacher at any time, or any incidence of violence, will result in short term suspension.
   
   - Playground breaches of this policy will result in spending a lunch time in an isolation room and a letter home to parents. Any repetition of this behaviour or non co-operation by the student in the process will result in immediate contact of the parent.

2. If pupils leave the classroom, an activity, or the playground, without permission then:
   
   - The parent or emergency contact will be contacted immediately;
   
   - If either of these cannot be contacted, the police will be informed

In most circumstances we are unable to leave the school grounds, because our care responsibilities are for the other students.

We hope that parents support us in these matters.

**THE CORE RULES**

All students in NSW Government Schools are expected to:

- Attend every school day, unless they are legally excused, and be in class and prepared to learn.

- Maintain a neat appearance, including adhering to the requirements of the school’s uniform or dress code policy.

- Behave safely, considerately and responsibly, including when travelling to and from school.

- Show respect at all times for teachers, other school staff and helpers, including following class rules, speaking courteously and cooperating with instructions and learning activities.

- Treat one and other with dignity and respect.

- Care for property belonging to themselves, the school and others.

Behaviour that infringes on the safety of others such a harassment, bullying and illegal or anti-social behaviour of any kind, will not be tolerated.
SCHOOL VALUES

RESPECT

Respect yourself, respect others and respect the environment.
- Be polite and kind
- Be honest
- Care for school property
- Listen to others
- Allow for personal space
- Wear school uniform.
- Treat others, as you would like them to treat you.

RESPONSIBILITY

Be responsible for your learning. Accept responsibility for your action.
- Follow the rules.
- Choose the right attitude.
- Be an active learner.
- Accept the consequences of your actions.
- Be in the right place at the right time.
- Care for your belongings.
- Keep your hands and your feet to yourself.

RESILIENCE

Be brave, be strong. Never give in, never give up.
- Choose positive friendships.
- Show moral judgement.
- Have a positive attitude.
- Find courage in difficult situations.
- Be independent.
- Be persistent.